

**Recommendation to Remove Stipulations for
Pacific Union College
June 2013**

Overview of this Report

This report presents progress made by Pacific Union College (PUC) to address the stipulations placed upon the institution as a result of Committee on Accreditation (COA) action at the April 18, 2012 COA meeting.

Recommendations

1. That the stipulation from the 2012 accreditation visit be removed.
2. That the accreditation decision be changed from Accreditation with Stipulations to **Accreditation**.

Background

Pacific Union College’s accreditation visit was held March 11-14, 2012. The team report was presented to the COA on April 18, 2012 and may be found at: [https://info.ctc.ca.gov/fmi/xsl/cnt/09-PUC%20Accreditation%20Report-FINAL.pdf?-db=PSD Program Sponsors DB&-lay=web Accreditation Reports&-recid=68&-field=COA Report Site Visit](https://info.ctc.ca.gov/fmi/xsl/cnt/09-PUC%20Accreditation%20Report-FINAL.pdf?-db=PSD%20Program%20Sponsors%20DB&-lay=web%20Accreditation%20Reports&-recid=68&-field=COA%20Report%20Site%20Visit).

The COA acted to determine an accreditation status of **Accreditation with Stipulations**. The letter stating COA action is available at the following link: [https://info.ctc.ca.gov/fmi/xsl/cnt/2012-04-18%20PUC%20Accred%20w%20Stip.pdf?-db=PSD Program Sponsors DB&-lay=web Accreditation Reports&-recid=68&-field=COA Letter](https://info.ctc.ca.gov/fmi/xsl/cnt/2012-04-18%20PUC%20Accred%20w%20Stip.pdf?-db=PSD%20Program%20Sponsors%20DB&-lay=web%20Accreditation%20Reports&-recid=68&-field=COA%20Letter)

The following stipulation was adopted by the COA for Pacific Union College.

Stipulation from the 2012 Accreditation Visit and Staff Recommendation

Stipulation from the 2012 Visit	2013 Recommendation
That Pacific Union College provide documentation that resources have been made available for the PUC education department to meet the needs of its program concerning technology and staffing, as identified in Common Standard 3 and Program Standard 11 in the accreditation report. That within the next 12 months the institution provides evidence that all issues identified as not met in the be fully addressed.	Removal of Stipulation

Over the past year, Pacific Union College has worked with Commission staff and the site visit team lead to address the concerns raised by the team. Numerous conversations and email exchanges have taken place to discuss possible options for addressing the stipulation. The following table identifies the rationale for the stipulation provided by the accreditation site visit team as well as Pacific Union College's response in addressing all aspects of the stipulation. Note: The stipulation and rationale have been divided into two parts, staffing and technology, as they are related, but addressed separately.

Stipulation 1.	
Common Standard 3: Resources	
MS/SS Program Standard 11: Using Technology in the Classroom	
That Pacific Union College provide documentation that resources have been made available for the PUC education department to meet the needs of its program concerning technology and staffing, as identified in Common Standard 3 and Program Standard 11 in the accreditation report.	
Rationale	PUC's Response
<p>Staffing: PUC's resource issues impact both faculty and candidates. A faculty position has remained unfilled for a number of years due to inadequate funding. Faculty members have also identified personnel as an area of need. Staff and faculty alike serve in multiple roles. After losing one of two core faculty members in the Multiple Subject program, the remaining faculty member now does the instructional work of both. The College's finances, coupled with an inability to attract qualified candidates willing to accept the beginning salary offered, have been cited as contributing toward this situation.</p> <p>The lone Multiple Subject faculty member also has advising responsibilities for half of all Liberal Studies majors and Multiple Subject program undergraduates. In cases where Liberal Studies majors are also candidates in the Multiple Subject program, the faculty</p>	<p>Staffing: The hiring of new faculty for PUC's credential programs is affected by the student enrollment in those programs. According to PUC's Dean, until the credential programs reach teacher candidate levels similar to those of the early 2000s, the institution cannot justify hiring more faculty. However, the instructor most affected by the 2007 reduction in faculty now team-teaches the methods courses with one of PUC's adjunct faculty, the adjunct taking up to five of the 20 class periods per quarter. Since the full-time faculty member teaches the Exceptional Children in the Classroom course, this instructor is especially qualified to speak in these methods courses regarding differentiation of instruction of exceptional learners. Team-teaching in this way has resulted in a sizeable reduction in the number of methods class periods the full-time faculty member teaches each quarter. In addition to these, the adjunct takes one of the three candidate observations in the short-term field placements linked to these methods courses. Since classroom visits take a significant amount of time, this assistance with candidate observation is especially valuable to the faculty member. An added benefit is our candidates' increased exposure to another very high quality instructor.</p> <p>Courses to be team-taught as described above are:</p> <p>Fall Quarter</p> <ul style="list-style-type: none"> • EDUC 345: Teaching Math and Science in the

<p>member only receives advising credit for one person, despite extra time spent advising in two capacities. This differs from advising loads for faculty in the Single Subject program, who do not also advise students in undergraduate programs.</p>	<p>Elementary School</p> <ul style="list-style-type: none"> • EDUC 493-345: Student Teaching, Math Field Experience <p>Winter Quarter</p> <ul style="list-style-type: none"> • EDUC 353: Beginning Reading and Writing (4 credits) • EDUC 493-353: Student Teaching, Beginning Reading Experience (1 credit) <p>Spring Quarter</p> <ul style="list-style-type: none"> • EDUC 356: Intermediate Reading and Writing (1 credit)
Rationale	PUC Response
<p>Technology: Interviews with various constituents revealed that candidates are not provided with the experience to use technology for teaching and learning through the program. Some candidates mentioned they had to learn how to use important technology tools during their field experience with the assistance of their cooperating teachers. Faculty expressed a need for the dedicated classrooms in the education department to be refurbished to include appropriate technology so that they can provide their candidates with a more relevant learning experience. Interviews also revealed that resources for technology may be allocated to the department in the future but this commitment is dependent on several factors, including the fulfillment of a gift from a donor.</p>	<p>Technology: PUC purchased educational technology, installed over spring break 2013, for the education department that allows candidates to experience as learners and teachers the kinds of computer technology they encounter in local K-12 classrooms. (Staff note: Pictures of all of the technology improvements described below were sent to the CTC consultant.)</p> <p><u>Room 212</u></p> <p>The main classroom, Room 212 has been the primary focus of technology improvements by the college. This room now has:</p> <ul style="list-style-type: none"> • A SMART interactive whiteboard (SB685) system installed in the front of the room. • An Elmo TT-12 document camera at the teacher's podium. • Apple TV for use with instructors' iPads. • A new teaching station/podium to house the computer and to control peripheral devices. <p>Professional development in best practices with interactive whiteboards has been provided to ensure PUC faculty can confidently use this technology.</p> <p><u>Room 213</u></p> <p>This room is PUC's computer lab. It has received the</p>

	<p>following improvements:</p> <ul style="list-style-type: none"> • A brighter ceiling-mounted digital projector (Hitachi CP-X3015WN) to replace the much older, dimmer model. This projector can be networked to the IT department to check on energy use. • An Elmo TT-12 document camera at the teacher's podium. • A SMART Wireless Slate to use with the document camera. This allows the teacher or candidates to access several features of the SMART boards in conjunction with the document camera while standing in any part of the classroom. <p><u>Room 103</u></p> <p>This classroom is not being used for large group instruction at present; only occasional small groups use it. Its lone improvement was to receive the projector removed from the computer lab, replacing an even dimmer and noisier model. Though it is infrequently used right now, this small classroom still has a large TV with DVD/VHS capabilities and Wi-Fi so that teachers can easily plug their laptops into the projector and access Internet resources to show their students. A document camera for this room will be the next technology purchase.</p> <p>These purchases of new educational technology were made possible by money from the academic administration and by the autumn phone-a-thon fundraiser. Future remodeled classrooms will be brought up to levels consistent with other excellent teacher preparation programs to meet the needs of our candidates.</p>
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Next Steps

Based on the documentation provided, the team lead and Commission staff recommend that the Committee on Accreditation remove the stipulation placed on the institution in 2012 and change the accreditation status of Pacific Union College from Accreditation with Stipulations to **Accreditation**.