



## Commission on Teacher Credentialing

1900 Capitol Avenue Sacramento, CA 95811 (916) 322-6253 Fax (916) 445-0800 www.ctc.ca.gov

Office of the Executive Director

August 14, 2014

Ezat Parnia, President  
Pacific Oaks College  
55 Eureka Street  
Pasadena, CA 91103

Dear President Parnia:

I am writing to inform you that on August 7, 2014, the Committee on Accreditation, on behalf of the Commission on Teacher Credentialing, assigned the status of *Accreditation with Probationary Stipulations* to Pacific Oaks College and all of its credential programs.

Following are the stipulations to be met:

- 1) Pacific Oaks College must provide a clear description and supporting documentation to address all Program Standards for the Education Specialist Mild/Moderate credential program found to be Met with Concerns or Not Met. For each standard, this information must include:
  - A succinct description and supporting evidence of how and when candidates demonstrate competency in standard requirements
  - How scoring rubric(s) and other measures directly relate to each of the required program standards and how the measures are used to determine candidate competency with inclusion of evidence such as candidate work samples
- 2) The institution must notify all candidates, including Education Specialist candidates, in writing of the probationary status.
- 3) The institution must provide an action plan and quarterly reports to COA.
- 4) The institution must respond to all concerns identified in the adopted accreditation team report and all stipulations specified in the COA action, and submit, within one year, a written seventh year report with appropriate documentation that demonstrates how all concerns and stipulations have been addressed.
- 5) Pacific Oaks College is to prepare for a focused revisit by the team lead and consultant and, as required, members of the accreditation team to collect evidence of actions to address the stipulations noted above. Cost of the revisit will be paid by Pacific Oaks College as is required by the Cost Recovery regulations.
- 6) No new programs will be approved by the COA until the stipulations above are fully addressed and are removed.

*Based upon the findings, Pacific Oaks College is to provide the following in the revisit:*

1. Evidence that the Education Specialist program has successfully completed Program Assessment and responded to all standards

2. A logically sequenced program with syllabi that fully identify how the Education Specialist Program meets the standard requirements
3. Evidence that faculty possess appropriate knowledge and skills to teach the courses assigned
4. Evidence that college supervisors have the knowledge and skills to assess the candidates student teaching abilities
5. The number and status of the candidates who are currently enrolled in the Education Specialist Program and evidence that the candidates have received appropriate and timely advice about the program requirements.

On the basis of this decision, the institution is authorized to recommend candidates for the following Credentials:

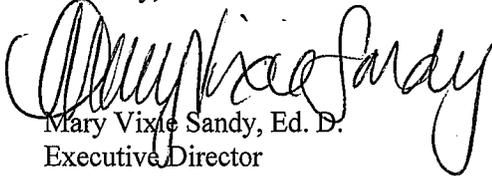
- Multiple Subject Credential  
Multiple Subject Intern (pending approval of Intern Program modification)
- Education Specialist Credentials  
Preliminary  
Mild/Moderate Disabilities  
Mild/Moderate Disabilities Intern (pending approval of Intern Program modification)

In addition:

- The institution's response to the preconditions is accepted.
- Pacific Oaks College continues in its assigned cohort on the schedule of accreditation activities, subject to the continuation of the present schedule of accreditation activities by the Commission on Teacher Credentialing.

Should you or your staff have any questions relating to this action, you may address them to Cheryl Hickey, Administrator of Accreditation, at [chickey@ctc.ca.gov](mailto:chickey@ctc.ca.gov).

Sincerely,



Mary Vixie Sandy, Ed. D.  
Executive Director

cc: Patricia Breen, Provost  
College of Professional Studies

Marsha Swindler, Assistant Professor  
Special Education

MVS/TC/CH/ta