



Commission on Teacher Credentialing

1900 Capitol Avenue Sacramento, CA 95811 (916) 322-6253 Fax (916) 445-0800 www.ctc.ca.gov

Office of the Executive Director

March 20, 2012

Stan Carrizosa, Superintendent
Burbank Unified School District
1900 W. Olive Avenue
Burbank, CA 91506

Dear Dr. Carrizosa:

I am writing to inform you that on March 14, 2012, the Committee on Accreditation, on behalf of the Commission on Teacher Credentialing, assigned the status of *Accreditation* to Burbank Unified School District and all of its credential programs.

On the basis of this decision, the institution is authorized to recommend candidates for the following credential:

- General Education (Multiple /Single Subject) Induction

In addition:

- Burbank Unified School District is required to provide a 7th year report to the Commission. This 7th year report should include an update on the progress the District has made to address Common Standard 3. In particular, the report should identify steps taken to provide the necessary resources to support beginning teachers with intensive and individualized support.
- Burbank Unified School District should update its program document, Program Standard 1, to reflect current practices.
- The institution's response to the preconditions is accepted.
- Burbank Unified School District is permitted to propose new credential programs for approval by the Committee on Accreditation.
- Burbank Unified School District continues in its assigned cohort on the schedule of accreditation activities, subject to the continuation of the present schedule of accreditation activities by the Commission on Teacher Credentialing.

Should you or your staff have any questions relating to this action, you may address them to Cheryl Hickey, Administrator of Accreditation, at (916) 322-0695.

The Commission and its staff are grateful to Burbank Unified School District for its commitment to the preparation of professional educators.

Sincerely,

Mary Vixie Sandy
Executive Director

cc: Jeanne Savoy
BTSA Director

MVS/TC/CH/ta