



Commission on Teacher Credentialing

1900 Capitol Ave Sacramento, CA 95811 (916) 322-6253 Fax (916) 445-0800 www.ctc.ca.gov

Office of the Executive Director

May 18, 2021

Matt Hill, Superintendent
Burbank Unified School District
1900 West Olive Avenue
Burbank, CA 91506

Dear Superintendent Hill:

I am writing to inform you that on May 7, 2021, the Committee on Accreditation, on behalf of the Commission on Teacher Credentialing, assigned the status of *Accreditation with a 7th year report* to Burbank Unified School District and its credential program. On the basis of this decision, the institution is authorized to offer the following program:

Teacher Induction

Within one year, Burbank USD is to submit a progress report that provides evidence of the following:

- 1) Adjustments to its program design to better align to the 2016 Induction standards, including the reliance of the Individualized Learning Plan as the sole documentation of teacher growth.
- 2) The design and implementation of a system that systematically recognizes mentors and their work.

In addition:

- The institution's response to the preconditions is accepted.
- Burbank Unified School District is permitted to propose new credential programs for approval by the Committee on Accreditation.
- Burbank Unified School District continues in its assigned cohort on the schedule of accreditation activities as determined by the Commission on Teacher Credentialing.

Should you or your staff have any questions relating to this action, you may address them to Cheryl Hickey, Administrator of Accreditation, at chickey@ctc.ca.gov.

Sincerely,

A handwritten signature in black ink that reads "Mary Vixie Sandy". The signature is written in a cursive, flowing style.

Mary Vixie Sandy, Ed. D.
Executive Director

cc: Rebecca Mielwocki, Coordinator, New Teacher Induction and Secondary
Professional Development

MVS/CH/mb